

## COMMERCIAL RENTAL APPLICATION

### BUSINESS INFORMATION

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Type of Business: \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ L.L.C. \_\_\_\_\_ Corporation \_\_\_\_\_ Other \_\_\_\_\_

Year Established \_\_\_\_\_ If Incorporated, Date and State \_\_\_\_\_

List previous names and addresses under which you have operated a business \_\_\_\_\_

### OWNERS/PARTNERS

**Applicant/Owner Name** \_\_\_\_\_ **Business Title** \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**Partner/Owner Name** \_\_\_\_\_ **Title** \_\_\_\_\_

Home Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Employment Information	Employment	Employment
Employed By		
Address		
Employer's Phone		
Occupation		
Name Of Supervisor		
Monthly Gross Pay		
	From/To	From/To
Dates Of Employment		

### BUSINESS TRADE/CREDIT REFERENCES

**Reference #1**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

**Reference #2**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

**Reference #3**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

**FINANCIAL REFERENCES****Bank Account Information**

Bank \_\_\_\_\_ Account Type \_\_\_\_\_ Balance \$ \_\_\_\_\_

Bank \_\_\_\_\_ Account Type \_\_\_\_\_ Balance \$ \_\_\_\_\_

Bank \_\_\_\_\_ Account Type \_\_\_\_\_ Balance \$ \_\_\_\_\_

**Loans**

Lender \_\_\_\_\_ Loan Type \_\_\_\_\_ Balance Due \$ \_\_\_\_\_ Monthly Pmt \$ \_\_\_\_\_

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<b>How did you hear about the rental space?</b>	<b>Lease term/length (min 3 year commercial)?</b>	<b>Start Date Preferred?</b>
<b>Have you ever filed for bankruptcy? If so, when?</b>	<b>Have you ever been convicted of a felony?</b>	
<b>Have you ever been served an eviction notice? If so, when?</b>	<b>Have you ever been served a late rent notice?</b>	
<b>We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on?</b>		
<b>Have you been a party to a lawsuit in the past? If yes, please explain why:</b>		
<b>List any verifiable sources and amounts of income you wish to have considered.</b>		

**AGREEMENT & AUTHORIZATION SIGNATURE**

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be obtained, verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for a commercial space and does not constitute a rental or lease agreement in whole or part. I further understand that there is a \$25.00 *non-refundable* fee to cover the cost of processing my application and I am not entitled to a refund even if my application is rejected. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_