

## RESIDENTIAL RENTAL APPLICATION

Each adult (18 or older) must fill out a separate application

Apartment Applying For: \_\_\_\_\_

DATE: \_\_\_\_\_

|   |        |            |                                |                           |                               |
|---|--------|------------|--------------------------------|---------------------------|-------------------------------|
|   |        |            | Are you a college student? Y N |                           | If yes, year in college _____ |
| First                                   | Middle | Last       | Cell Phone                     | Home Phone                | E-Mail                        |
| Any Other Names You've Used In The Past |        |            | Birth Date                     | Social Security #         | Driver's License #            |
| All Other Proposed Occupants            |        | Birth Date |                                | Relationship To Applicant |                               |
|   |        |            |                                |                           |                               |
|   |        |            |                                |                           |                               |
|   |        |            |                                |                           |                               |

| RENTAL HISTORY            | Current Residence | Previous Residence | Prior Residence |
|---------------------------|-------------------|--------------------|-----------------|
| Street Address            |                   |                    |                 |
| City                      |                   |                    |                 |
| State & Zip               |                   |                    |                 |
| Last Rent Amount Paid     |                   |                    |                 |
| Owner/Manager & Phone #   |                   |                    |                 |
| Reason For Leaving        |                   |                    |                 |
| Is/Was Rent Paid In Full? |                   |                    |                 |
| Did You Give Notice?      |                   |                    |                 |
| Were You Asked To Move?   |                   |                    |                 |
|                           | From/To           | From/To            | From/To         |
| Dates Of Residency        |                   |                    |                 |

| EMPLOYMENT HISTORY  | Current Employment | Previous Employment | Prior Employment |
|---------------------|--------------------|---------------------|------------------|
| Employed By         |                    |                     |                  |
| Address             |                    |                     |                  |
| Employer's Phone    |                    |                     |                  |
| Occupation          |                    |                     |                  |
| Name Of Supervisor  |                    |                     |                  |
| Monthly Gross Pay   |                    |                     |                  |
|                     | From/To            | From/To             | From/To          |
| Dates Of Employment |                    |                     |                  |

### VEHICLES (Include vehicles belonging to other proposed occupants also)

| Make | Model | Color | Year | License Plate |
|------|-------|-------|------|---------------|
|      |       |       |      |               |
|      |       |       |      |               |

| REFERENCES                | Reference 1 | Reference 2 | Reference 3 |
|---------------------------|-------------|-------------|-------------|
| Name                      |             |             |             |
| Relationship to applicant |             |             |             |
| Street Address            |             |             |             |
| City                      |             |             |             |
| State & Zip               |             |             |             |
| Phone Number              |             |             |             |
| E-Mail                    |             |             |             |

By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.

## GENERAL INFORMATION

|   |  |   |
|---|--|---|
| Have you ever been served a late rent notice?   | Do any of the people who would be living in the apartment smoke?   | How long do you think you would be renting from us? |
|   |  |   |
| Have you ever filed for bankruptcy? If so, when?  | Have you ever been convicted of a felony?                          | When would you be able to move in?                  |
|   |  |   |
| Have you ever been served an eviction notice? If so, when?  | How many pets do you have (List Type, Breed, Approx Weight & Age)? |   |
|   |  |   |
| Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain:                          |  |   |
|   |  |   |
| Why are you moving from your current address?   |  |   |
|   |  |   |
| List any verifiable sources and amounts of income you wish to have considered (optional):                                       |  |   |
|   |  |   |
| Have you been a party to a lawsuit in the past? If yes, please explain why:   |  |   |
|   |  |   |
| We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on? |  |   |
|   |  |   |
| How did you hear about this apartment?  |  |   |
|   |  |   |

## AGREEMENT & AUTHORIZATION SIGNATURE

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. I further understand that there may be a *non-refundable* fee to cover the cost of processing my application and I am not entitled to a refund even if I don't get the apartment. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FOR OFFICE USE ONLY

Landlord: \_\_\_\_\_ Accepted \_\_\_\_\_

Employment: \_\_\_\_\_ Rejected \_\_\_\_\_

Credit Report: \_\_\_\_\_

Application Fee: \_\_\_\_\_ Amount \_\_\_\_\_ Date: \_\_\_\_\_